



WHEN WE CREATE A GOOD BRAND,
WE OPEN A PORTAL TO THE FUTURE.

Monitoring Panel

I. Objectives

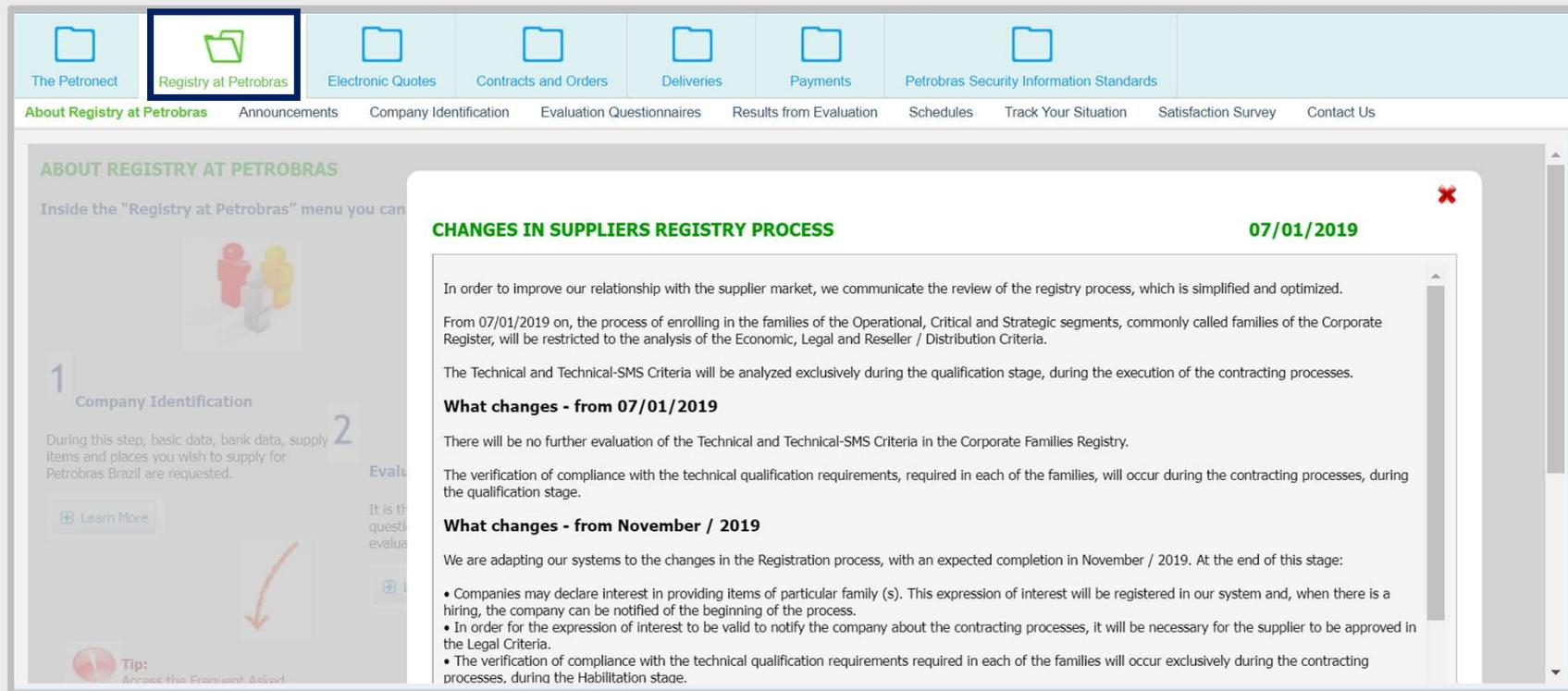
After reading this training module, you will be able to:

1. View the evaluation data of the registry process with Petrobras;
2. Follow up the performance of your company related to supplied items;
3. Search the ongoing contract history and the supply history with Petrobras.
4. Consult the percentage of the company's participation.



II. How to Access

After logging in, a menu will be displayed. Click on “Registry at Petrobras” to view the options of the Registry menu.



II. How to Access

Click on the submenu "Results from Evaluation" and access the "Collaboration Panel" options.

The screenshot displays the Petronect web application interface. At the top, there is a navigation bar with icons for 'The Petronect', 'Registry at Petrobras', 'Electronic Quotes', 'Contracts and Orders', 'Deliveries', 'Payments', 'Petrobras Security Information Standards', and 'Contact Us'. Below this is a secondary menu with options: 'About Registry at Petrobras', 'Announcements', 'Company Identification', 'Evaluation Questionnaires', 'Results from Evaluation' (highlighted with a blue box), 'Schedules', 'Track Your Situation', 'Satisfaction Survey', and 'Contact Us'. On the left side, there is a sidebar menu with options: 'Notes', 'CBC', 'Collaboration Panel' (highlighted with a blue box), 'Evaluation', and 'IDF Notes'. The main content area is divided into several sections: 'Performance Results' (Participation: 0.00%), 'Goods' (COD: Technical => no data, Commercial => no data; IADC: 44.30%), 'Services' (GRI: [icon]), 'Legal Regularity' (INSS: CND printed(Regular, note = 10)), 'Economic Detail' (Last Balance: 2021, Currency: BRL, Net Worth: 169.938.000,00, Net Liquidity: 1.12, Leverage: 4.82), 'Concept Results' (Supplier Concept: ★★★★★, Reference Date: 26.10.2021, Search concept button), 'Review Details' table, 'Concept Consultation by Family' (Family: [input], Reference Date: 26.10.2021, Search concept button), and 'Record of Occurrences' (Export dropdown, table with columns: Description, Gravity, Coverage, Date, Family, Reference, Purch.Doc.).

Review Details						Occurrences		
IDF	Evaluation amount	Score	SMS	Quality	Deadline	Management	Average	High
	271	5.91	6.00	5.99	5.91	6.00	-	-

Concept Consultation by Family						Occurrences		
IDF	Evaluation amount	Score	SMS	Quality	Deadline	Management	Average	High

Description	Gravity	Coverage	Date	Family	Reference	Purch.Doc.



III. Collaboration Panel

After selecting the “Panel” option, the page below will be displayed. Access columns such as: ICJ, Modality and TRD Status for Contract control.

Last Balance: 2021
Currency: BRL
Net Worth: 169.938.000,00
Net Liquidity: 1,12
Leverage: 4.82

Search concept
Family concept

IDF	Occurrences						
Evaluation amount	Score	SMS	Quality	Deadline	Management	Average	High

Record of Occurrences

Export

Description	Gravity	Coverage	Date	Family	Reference	Purch.Doc.
No results to be displayed						

Current Contracts with Petrobras

Export

Supplier Company ...	SAP Contract ...	ICJ	Modality	TRD Status	Value	Start Date	Expiration Date	Department	Responsible M...	Contract Object	IDF	N° Items
No results to be displayed												

Supply History

Export

Supplier Company ...	SAP Contract ...	ICJ	Modality	TRD Status	Value	Start Date	Expiration Date	Department	Responsible M...	Contract Object	IDF	N° Items
XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX
XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX



III. Collaboration Panel

Performance Results

Participation: This is the percentage of the company's 'Effective Participation' in Petronect quotes, which demonstrates the supplier's competitiveness in the bidding process. It is the percentage of quotations under the total number of invitations sent by the supplier.

The screenshot shows a 'Performance Results' panel with a tooltip for the 'Participation' metric. The panel lists various metrics: Participation (Data not available), Goods (COD: Technical => no data, Commercial => no data; IADC: Data not available), and Services (GRI: [flag icon]). The tooltip for 'Participation' contains the definition: 'This is the company percentage of 'Effective Participation' in Petronect quotations, which demonstrates the competitiveness of the supplier in the bidding process. Percentage of quotations of the total invitations sent to the supplier.' The tooltip also has a 'Close' button.

Performance Results	
Participation:	Data not available
Goods	
COD:	Technical => no data Commercial => no data
IADC:	Data not available
Services	
GRI:	[Flag icon]

Participation

This is the company percentage of 'Effective Participation' in Petronect quotations, which demonstrates the competitiveness of the supplier in the bidding process. Percentage of quotations of the total invitations sent to the supplier.

Close

III. Collaboration Panel

Performance Results

COD: Occurrence Communicate of Commercial Divergence. Any user can register a divergence occurrence (Technical or Commercial) of a Material that can possibly harm the service execution of the Company. The supplier is contacted to solve the problem. Depending on the divergence type and degree, it's possible to have sanction of the supplier.

Performance Results

Participation:	Data not available
COD:	Goods Technical => no data Commercial => no data
IADC:	Data not available
SOF:	Services

COD

The document formalizes failure by the supplier to meet technical or commercial conditions in accordance to the contract.

Thereby, Technical COD addresses technical discrepancies, whereas Commercial COD addresses commercial discrepancies.

For more information about the Discrepancy Notification click on the link below - COD Information.

[Manual Petrobras para Contratação](#)

Close

PETROBRAS / Canal Fornecedor

Canal Fornecedor

Manual Petrobras para Contratação (MPC) rev. 02

Manual Petrobras para Contratação (MPC) rev. 02

VEJA TAMBÉM

Manual Petrobras para Contratação (MPC) rev. 01

Contrato de fornecimento atualizado de contratação.

Condições de Fornecimento de Material (CFM 2012) - rev.01

Revisão realizada em Janeiro de 2015.

Empresas de Inspeção

Contrate as empresas independentes que realizam inspeção de materiais para a Petrobras.

Requisitos Mínimos de Embalagens e Preservação

Contrate os requisitos para armazenamento e manutenção adequados no mercado nacional de fornecedores.

Aviso de Disponibilização de Item

Contrate as informações necessárias para disponibilização e entrega do item.

- If there is no COD registry, the field “Goods”: Technical will display Data not available.
- If there are COD registries, the field “Goods”: Technical will display COD number with open status/COD number with closed status.



III. Collaboration Panel

Performance Results

IADC: Índice de Atendimento à Data Contratual - On Time Contracted Date Index calculation considers the division between the sum of the items delivered on time and the total amount of the requested item contracted for the period under review. Analyses of IADC are used for periodic maintenance and registry classification reviews. Also, for purposes of suspension of a supplier registry, respecting the system of consequences corporately established, approved by the Board of Directors

Performance Results	
Participation:	Data not available
Goods	
COD:	Technical => no data Commercial => no data
IADC:	Data not available
Services	
GRI:	

IADC [] [x]

The IADC (Índice de Atendimento à Data Contratual - On Time Contracted Date Index) calculation considers the division between the sum of the items delivered on time and the total amount of the requested item contracted for the period under review. Analyses of IADC are used for periodic maintenance and registry classification reviews. Also, for purposes of suspension of a supplier registry, respecting the system of consequences established corporately, approved by the Board of Directors.

Close



➤ If there is no IADC registry, the field “Goods”: Data not available.

III. Collaboration Panel

Performance Results

GRI: Risk Level Integrity. It represents the level of risk to which Petrobras may be exposed, in its commercial relationships, based on the assessment of our suppliers' profile, reputation and anti-corruption practices.

The image shows a software interface with a 'Performance Results' panel on the left and a callout window on the right. The 'Performance Results' panel lists several categories: Participation (Data not available), COD (Technical => no data, Commercial => no data), IADC (Data not available), and GRI (indicated by a green flag icon). The 'GRI' row is highlighted with a blue border. A callout window titled 'Risk Level Integrity' is connected to the 'GRI' row by a blue line. The callout window contains the text: 'Level of risk to which Petrobras may be exposed, in its commercial relationships, based on the assessment of our suppliers' profile, history, reputation and anti-corruption practices.' The callout window also has a 'Close' button in the bottom right corner.

Performance Results	
Participation:	Data not available
Goods	
COD:	Technical => no data Commercial => no data
IADC:	Data not available
Services	
GRI:	

Risk Level Integrity [Close] [X]

Level of risk to which Petrobras may be exposed, in its commercial relationships, based on the assessment of our suppliers' profile, history, reputation and anti-corruption practices.

Close



III. Collaboration Panel

Tax Regularity

The section “Legal Regularity” presents information about the supplier’s tax regularity, such as company status about the INSS (Social Stability National Institute), both are specific brazilian taxes.

Legal Regularity

INSS Tax code with registry problems (Irregular, note = 0)

- **INSS:** The following situation will be displayed:
 - CNPJ with registry problems
 - Request with restriction
 - CND printed
 - CPD-EN printed



III. Collaboration Panel

Economic Detail

- The “Economic Detail” section displays the date of the last Annual Report presented by the Supplier. The currency used for economic transactions and information of economic poise (capacity of paying their contracts), such as the Net Assets of the company.

Economic Detail	
Last Balance:	2021
Currency:	BRL
Net Worth:	169.938.000,00
Net Liquidity:	1,12
Leverage:	4.82



III. Collaboration Panel

Economic Detail

Neth Worth: It is the difference between the value of the assets and liabilities of third parties in the balance sheet, and that represents the book value belonging to the shareholders or partners of the company.

Economic Detail	
Last Balance:	2021
Currency:	BRL
Net Worth:	169.938.000,00
Net Liquidity:	1,12
Leverage:	4.82

Net Worth

It is the difference between the value of the assets and liabilities of third parties in the balance sheet, and that represents the book value belonging to the shareholders or partners of the company.

Close



III. Collaboration Panel

Economic Detail

Net Liquidity: Indicates the ability to pay short-term commitments.

Economic Detail	
Last Balance:	2021
Currency:	BRL
Net Worth:	169.938.000,00
Net Liquidity:	1,12
Leverage:	4.82

Current Liquidity x

Indicates the ability to pay short-term commitments..

Close



III. Collaboration Panel

Economic Detail

Leverage: It is the ratio between financial debts and owners' capital in financing assets, less cash.

Economic Detail	
Last Balance:	2021
Currency:	BRL
Net Worth:	169.938.000,00
Net Liquidity:	1,12
Leverage:	4.82

Net Financial Leverage

It is the ratio between financial debts and the owners' capital in financing the assets, less cash.

Close



III. Collaboration Panel

Concept Results on the current date

The **"Supplier Concept"** is calculated based on information from the IDF and supplier occurrences in relation to the supply of goods and/or performance of services in contracts with Petrobras, reflected in a grade from 1 to 5. The result presented refers to the supplier's concept on the consultation date and the supplier can also consult the result on a specific date using the "Reference Date" field.

The screenshot displays the 'Concept Results' interface. At the top, the 'Supplier Concept' is shown with a 5-star rating. Below this, there is a 'Reference Date' field set to '26.10.2021' and a 'Search concept' button. A 'Review Details' section contains a table with the following data:

Count	Score	SMS	Quality	Deadline	Management	Average	High
	5.91	6.00	5.99	5.91	6.00	-	-

An information popup window titled 'Supplier concept' is also visible, explaining that the concept is calculated based on IDF and supplier occurrences. It lists the star icons and their corresponding scores: 1 star for Score 1, 2 stars for Score 2, 3 stars for Score 3, 4 stars for Score 4, 5 stars for Score 5, and 0 stars for 'Concept not defined'. An 'OK' button is at the bottom of the popup.



III. Collaboration Panel

Concept Results on the current date

In the field "Review details" the result referring to all the evaluations of the supplier's IDF will be presented, as it is presented in the submenu Notes IDF.

Concept Results

Supplier Concept ★★★★★

Reference Date:

Review Details

IDF						Occurrences	
Evaluation amount	Score	SMS	Quality	Deadline	Management	Average	High
271	5.91	6.00	5.99	5.91	6.00	-	-

Detalhe das Avaliações

Result

Export to Excel

Evaluation ID	Date	Evaluation Stage	Family	IDF	Cancelled	IDF Delivery Score	IDF Quality Score	IDF Management Score	IDF HSE Score
13.660	05.08.2020	Avaliação Entrada de Mercadoria	98005130	6.00					
13.659	05.08.2020	Avaliação Entrada de Mercadoria	98005130	6.00					
13.661	11.08.2020	Avaliação Periódica do Contrato de Serviço	99000090	2.08			6.00	1.00	
13.677	20.08.2020	Avaliação Entrada de Mercadoria		6.00					
13.676	20.08.2020	Avaliação Entrada de Mercadoria		6.00					
13.675	20.08.2020	Avaliação Entrada de Mercadoria		6.00					
13.674	20.08.2020	Avaliação Entrada de Mercadoria		6.00					
13.673	20.08.2020	Avaliação Entrada de Mercadoria		6.00					
13.672	20.08.2020	Avaliação Entrada de Mercadoria		6.00					
13.680	24.08.2020	Avaliação Entrada de Mercadoria		6.00	X				

Searched in 04.08.2021 at 22:01:09 by BOX.ADMIN



III. Collaboration Panel

Concept query by family

The consultation of the concept can be carried out by supply family. The household number can be typed directly into the household field or the search can be performed by clicking on the icon “🏠”. By clicking on the icon, a window for the family search will be displayed.

The screenshot shows the 'Concept Consultation by Family' interface. It includes a 'Family' input field with a house icon, a 'Reference Date' field with a calendar icon, a 'Search concept' button, and a table with columns for 'IDF', 'Evaluation amount', 'Score', 'SMS', 'Quality', and 'Deadline'. A modal window titled 'Search: Family' is open, showing search criteria for 'Family' and 'Description' with 'is' filters, a 'Search' button, and a 'Maximum Number of Results' set to 500. Three callout boxes provide instructions: 1. Enter the Family number or click on the icon “🏠” and select the Reference date. 2. After entering the family number, click on “Search concept”. 1.1 Perform family or description filter and press search.



III. Collaboration Panel

Concept query by family

The “**Family Concept**” is calculated based on information from the IDF and the supplier's occurrences in relation to the supply of goods and/or performance of services in contracts with Petrobras.

Concept Consultation by Family

Family: 98001262

Reference Date: 26.10.2021

Search concept

Family concept

IDF						Occurrences	
Evaluation amount	Score	SMS	Quality	Deadline	Management	Average	High
2	6.00	-	6.00	6.00	-	-	-

Family concept

The concept of the Family is calculated based on information from the IDF and the occurrences of the Family.
The notes represented by the star icons on the screen have the captions:

- Score 1
- Score 2
- Score 3
- Score 4
- Score 5
- Concept not defined

OK



III. Collaboration Panel

Concept query by family

When querying the Concept in relation to a family in which the supplier does not have IDF assessments or occurrences, the following message will be displayed "There is no data for informed criteria!".

The screenshot shows the 'Concept Results' interface. At the top, it displays 'Supplier Concept' with a five-star rating and a 'Reference Date' of 26.10.2021. Below this is a 'Search concept' button. The 'Review Details' section contains a table with columns for 'IDF' (Evaluation amount, Score, SMS, Quality, Deadline, Management) and 'Occurrences' (Average, High). The table shows values: Evaluation amount: 271, Score: 5.91, SMS: 6.00, Quality: 5.99, Deadline: 5.91, Management: 6.00, Average: -, High: -. Below the table is the 'Concept Consultation by Family' section, which includes a 'Family' input field with the value '98001289' and a 'Reference Date' of 26.10.2021. A 'Search concept' button is present, and a red message box with the text 'There is no data for informed criteria!' is displayed below it. A blue arrow points from this message box to a larger blue-bordered box on the right side of the image.

Message displayed when there is no IDF data for family search.



III. Collaboration Panel

Record of Occurrence

In the "Record of Occurrence " section, information related to the occurrences that occurred during the company's supply with Petrobras will be displayed.

The screenshot displays a software interface with several sections:

- Performance Results:** Participation: 0.00%. Goods: Technical => no data, Commercial => no data. IADC: 44.30%. Services: GRI:
- Legal Regularity:** INSS: CND printed(Regular, note = 10)
- Economic Detail:** Last Balance: 2021, Currency: BRL, Net Worth: 169.938.000,00, Net Liquidity: 1,12, Leverage: 4.82
- Concept Results:** Supplier Concept: ★★★★★. Reference Date: 26.10.2021. Search concept button.
- Review Details Table:**

IDF	Evaluation						Occurrences	
	Evaluation amount	Score	SMS	Quality	Deadline	Management	Average	High
	271	5.91	6.00	5.99	5.91	6.00	-	-
- Concept Consultation by Family:** Family: . Reference Date: 26.10.2021. Search concept button. Family concept link.
- Family Concept Table:**

IDF	Evaluation						Occurrences	
	Evaluation amount	Score	SMS	Quality	Deadline	Management	Average	High
- Record of Occurrences:** Export dropdown. Table with columns: Description, Gravity, Coverage, Date, Family, Reference, Purch.Doc. Message: No results to be displayed.



III. Collaboration Panel

Ongoing Contracts with Petrobras and Supply History

The “Current Contracts with Petrobras” and “Supply History” displays information related to the contracts and the respective supplied items.

Current Contracts with Petrobras												
Export ▾	XXXXXX											
Supplier Company...	SAP C...	ICJ	Modality	TRD St...	Value	Start Date	Expirat...	Depart...	Respo...	Contract Object	IDF	N° Items
XXXXXX	ayed									XXXXXX	XXXXXX	XXXXXX

Supply History												
Export ▾												
Supplier Company...	SAP C...	ICJ	Modality	TRD St...	Value	Start Date	Expirat...	Depart...	Respo...	Contract Object	IDF	N° Items
XXXXXX	XXXXXX	KXXX	XXXXXX	XXXXXX	2.223.4...	13.07.2016	31.12.2...	REDUC...		PB/0020.0004		



III. Collaboration Panel

Ongoing Contracts with Petrobras and Supply History

The following information will be presented in the columns:

- **Company:** corporate name of the company.
- **Contract:** contract number.
- **ICJ:** ICJ number.
- **Modality:** opportunity mode.
- **TRD Status:** current status of TRD.
- **Value:** contract value.
- **Start Date:** start date of the validity of the contract.
- **Expiration Date:** end date of the validity of the contract.
- **Department:** department where the item is being supplied.



III. Collaboration Panel

Ongoing Contracts with Petrobras and Supply History

- **Manager:** key of the responsible manager for the contract.
- **Object Description:** description of the contractual object.
- **IDF:** the average IDF value for the listed contract is displayed.
- **Item:** the description of the Product Groups related to the contract is displayed.



III. Collaboration Panel

Ongoing Contracts with Petrobras and Supply History

The section “Current Contracts with Petrobras” lists the contracts of the company which are ongoing with Petrobras.

Current Contracts with Petrobras												
Export ▾ 												
Supplier Company...	SAP C...	ICJ	Modality	TRD St...	Value	Start Date	Expirat...	Depart...	Respo...	Contract Object	IDF	N° Items
XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX



III. Collaboration Panel

Ongoing Contracts with Petrobras and Supply History

The section "Supply History" lists the history of supplied items.

Supply History												
Export ▾												
Supplier Company...	SAP C...	ICJ	Modality	TRD St...	Value	Start Date	Expirat...	Depart...	Respo...	Contract Object	IDF	N° Items
XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX	XXXXXXXX





WHEN WE CREATE A GOOD BRAND,
WE OPEN A PORTAL TO THE FUTURE.

